



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

June 16, 2009

Ordinance 16551

Proposed No. 2009-0222.1

Sponsors Dunn

1 AN ORDINANCE establishing budget reporting
2 requirements for technology capital projects; and amending
3 Ordinance 14005, Section 4, as amended, and K.C.C.
4 2.16.0757.

5

6 STATEMENT OF FACTS:

7 1. The office of information resource management was established in
8 2001.

9 2. Strategic technology plans have been developed for 2003-2005 and
10 2006-2008.

11 3. The January 31 due date for delivery of a strategic technology plan and
12 annual updates is too soon after the budget decision to be informed by the
13 final budget.

14 4. The list of implementations steps required by the current ordinance is
15 more appropriately provided during project planning.

16 5. Accomplishments toward meeting objectives is best provided in the
17 annual updates.

18 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

19 SECTION 1. Ordinance 14005, Section 4, as amended, and K.C.C. 2.16.0757 are
20 each hereby amended to read as follows:

21 The office of information resource management shall include an information
22 technology strategic planning office (~~((("strategic planning office"))~~). The information
23 technology strategic planning office shall report directly to the chief information officer.

24 The information technology strategic planning office shall:

25 A. Produce an information technology strategic plan with annual updates for
26 council approval. The strategic technology plan shall be transmitted to council no later
27 than (~~(January 31))~~ June 30 of the reporting period, with annual updates provided by
28 April 30. The plan should include:

- 29 1. A section that includes:
- 30 a. text describing, for individual planning issue areas, the current environment,
31 strengths, weaknesses, opportunities and challenges;
- 32 b. a list of recommended objectives, with description; and
- 33 c. (~~((a list of implementation steps intended to achieve these recommended~~
34 ~~objectives, with description))~~ the approach to achieve the desired outcomes for each
35 strategic objective;

36 2. (~~(A section that includes))~~ The annual update should provide
37 accomplishments towards meeting objectives from previous approved strategic plans,
38 when objectives have not been met and a discussion of the obstacles towards meeting
39 those objectives; and

40 3. Appendices supporting the recommendations with empirical data;

41 B. Support the work of countywide planning committees that coordinate business
42 and technical needs for information technology investments;

43 C. Produce an annual technology report. The annual technology report shall be
44 transmitted to council no later than June 30 of each year; and

45 D. Produce an annual proposed technology business plan. The annual proposed
46 technology business plan shall be transmitted to the council at the time of transmittal of
47 the executive's proposed budget. Beginning with the 2010 budget transmittal, the annual
48 proposed technology business plan shall include the items listed in subsection D.1.
49 through 5. of this section. For the 2009 budget transmittal, if it is not feasible to include
50 the information in subsection D.1. through 5. of this section in the proposed technology
51 business plan, it is the intent of the council that the information outlined in subsection
52 D.1. through 5. of this section be provided separate from the proposed technology
53 business plan at the time of the budget transmittal.

54 1. A summary of each technology project seeking funding in the proposed
55 budget.

56 2. For each project seeking funding in the budget, the following information
57 shall be reported:

58 a. the total budget request for the proposed project;

59 b. the total of past appropriations;

60 c. an estimate of any future budget requests to complete the project;

61 d. project milestones with specific dates, of which at least two shall be

62 projected to occur during the proposed budget year; and

63 e. a cash flow plan identifying the dates when funds proposed in the budget are
64 anticipated to be encumbered or expended.

65 f. the expected useful life of the technology.

66 g. preliminary outcome measures to assess whether the project is successful
67 upon completion.

68 3. For all existing projects seeking funding in the proposed budget, the
69 technology business plan shall include a status report on whether the project's major
70 milestones identified at the time of the first and subsequent budget appropriations have
71 been achieved shall be provided.

72 4. A list of all projects with active appropriation authority, including projects
73 not seeking funding in the proposed budget and the unexpended appropriation for each
74 project.

75 5. The technology business plan shall include a table identifying the projected
76 cost savings from information technology projects. The table shall be updated annually
77

78 at the time of the transmittal to the council to document achieved savings versus the
79 projected savings at the time the project was approved.

80

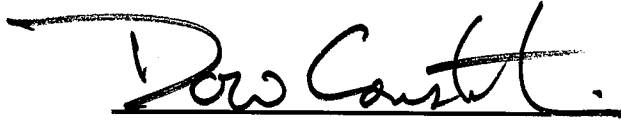
Ordinance 16551 was introduced on 3/30/2009 and passed by the Metropolitan King
County Council on 6/15/2009, by the following vote:

Yes: 5 - Mr. Constantine, Mr. Ferguson, Mr. Gossett, Mr. Phillips and Ms.
Patterson

No: 0

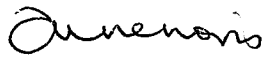
Excused: 4 - Ms. Hague, Ms. Lambert, Mr. von Reichbauer and Mr. Dunn

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON



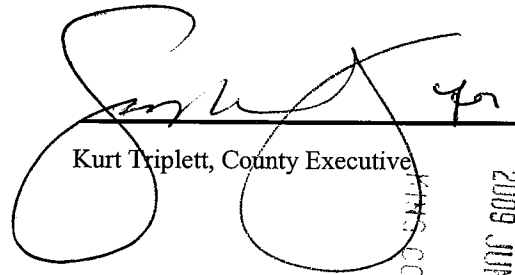
Dow Constantine, Chair

ATTEST:



Anne Noris, Clerk of the Council

APPROVED this 25th day of June, 2009.



Kurt Triplett, County Executive

Attachments None

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CLERK
KING COUNTY COUNCIL